AMF OPTICAL SOLUTIONS
PURCHASE ORDER REQUIREMENTS

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1	The products and services to be provided	Current specification and version/revision as provided in our Purchase Order
2	Applicable statutory and regulatory requirements	All suppliers are expected to comply statutory and regulatory requirements as applicable.
3	Approval or release of products and services, methods, processes or equipment	COC / COA for all items except tooling consumables.
4	Competence of personnel, including necessary qualification.	Necessary competence and certification to meet applicable PO requirements
5	Interactions with the organization	All interactions/changes related to this order shall be directed to Jeff Kenton **jkenton@amfoptics.com** or Megan Maraglia **mmaraglia@amfoptics.com**
6	The control and monitoring of the provider's performance to be applied by the company	Supplier performance is monitored and evaluated to meet expectations.
7	Verification activities that the company or its customer, intends to perform at the provider's premises	AMF OPtical and its customer reserves the right to perform verification or validation activities at the supplier's premises.
8	Retain documented information, including retention periods and disposition requirements.	Supplier shall retain all records pertaining to material, manufacturing processes, special processes, testing, and inspection for a minimum of (3) years. Supplier shall notify AMF Optical prior to destruction.
9	Use of statistical techniques for product acceptance and related instructions for acceptance	Statistical techniques used as a means of product acceptance are permitted and shall be justified on the basis of recognized statistical principles and appropriate for use (i.e., matching the sampling plan to the criticality of the product and to the process capability).
10	Right of access by the company, the customer, and regulatory authorities to the applicable areas of facilities and to applicable documented information, at any level of the supply chain	AMF Optical Solutions, its customer, and regulatory authorities shall be permitted the right of access to the applicable areas of facilities and to applicable documented information, at any level of the supply chain
11	Awareness of provider personnel of their contributions to product or service conformity, and to product safety, and the importance of ethical behavior.	AMF Optical Solutions expects providers shall ensure that personnel performing work on this PO are aware of their contributions to product or service conformity, and to product safety, and the importance of ethical behavior.
12	Implement a quality management system	All suppliers are required to implement and maintain a quality management system capable of meeting the requirements of an internationally recognized standard (i.e. ISO9001, ISO13485, AS9100, ISO17025, etc.)

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13	Notify the organization of nonconforming processes, products, or services and obtain approval for their disposition	Any deviations from established drawing or specifications intended for shipment must be reported to the AMF Optical Solutions immediately. No deviations will be considered approved without written confirmation from AMF Optical Solutions. Repairs are not to be undertaken without prior written approval from the AMF Optical Solutions. Unless otherwise specified in this Purchase Order, the Supplier and/or any of their Suppliers/Subcontractors DO NOT have authority to process “USE-AS-IS”, “REPAIR”, “STANDARD REPAIR PROCEDURES (SRPS)” or “NON-SRPS” via their Material Review Board (MRB). These dispositions, as well as deviations and request for waivers, requiring MRB disposition shall be submitted to AMF Optical Solutions for approval. This does not include REWORK or SCRAP. The Supplier/Subcontractor shall utilize its appropriate nonconforming material disposition form and submit it to the AMF Optical Solutions for approval.
14	Prevent the use of counterfeit parts (see 8.1.4)	Suppliers are expected to plan, implement, and control processes, appropriate to the organization and the product, for the prevention of counterfeit or suspect counterfeit part use and their inclusion in product(s) delivered to the customer. Suppliers are required to notify AMF Optical Solutions immediately in the event that a counterfeit or suspect counterfeit part has or may be an issue with this order. Counterfeit parts are defined as: An unauthorized copy, imitation, substitute, or modified part (e.g., material, part, component), which is knowingly misrepresented as a specified genuine part of an original or authorized manufacturer. NOTE: Examples of a counterfeit part can include, but are not limited to, the false identification of marking or labeling, grade, serial number, date code, documentation, or performance characteristics.
15	Flow down to external providers the applicable requirements including customer requirements	Suppliers shall ensure that the applicable requirements of this order including any additional requirements specified by AMF Optical Solutions on this order are flowed down to their suppliers.
16	Provide test specimens for design approval, inspection/verification, investigation, or auditing	When specified on the purchase order suppliers shall provide test specimens for design approval, inspection/verification, investigation, or auditing